

# Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

## ● FIVE STEPS TO SAFER WORKING TOGETHER ●

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to help people work safely from a **COVID-19 Secure workplace** or work from home
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to **manage transmission risk**

Signed on behalf of employer \_\_\_\_\_ Employer representative signature

Employer Vandug Ltd \_\_\_\_\_ Date 26/11/2020

Who to contact: Jason Short \_\_\_\_\_  
(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk) or 0300 003 1647)

## Vaculug Limited – COVID-19 Statement

Businesses and the wider world are facing an unprecedented threat from the current Coronavirus (COVID-19) pandemic.

We will continue to supply our customers with the essential products and services in these difficult times. At Vaculug, the safety, health and well-being of every person is our number one priority. This article provides a summary assessment of the approach Vaculug is taking to reduce the risks associated with COVID-19, so far as is reasonably practicable. This approach extends to reducing risk to our customers, colleagues and others affected by our operations. This also takes into account our position as an essential business required to maintain a service to customers in a time of great need. In determining appropriate control measures, Vaculug has regard to relevant government guidance. Vaculug will continue to review its control measures as government guidance develops.

### Consultation

Throughout this unprecedented situation, Vaculug has consulted and taken feedback from a number of key stakeholders including:

- Customers.
- Public Health England.
- Team Members.

Vaculug has implemented a number of key risk controls as follows:

- • Implemented social distancing guidelines.
- • Floor Markings in key areas to assist with social distancing.
- • Signage and posters to control social distancing standards.
- • Cleaning the Workplace and Personal Hygiene.

### Managing Customers, Colleagues, Contractors and Visitors

- • Our ISO 45001:2018 Management System allows oversight and regular supervision of control measure.
- • Team Members receive regular briefings and updates.
- • Monitoring programme to ensure compliance with risk controls;
- • Communication via posters .
- • Staggered work patterns.
- • Shielding of extremely vulnerable and vulnerable colleagues.
- • Colleagues working from home, wherever possible.
- • Contractor control processes in place.
- • Restricting of our Sales Teams visiting customers, only if it is business critical.
- • Using Technology to have meetings with our internal employees and customers.

### Risk Evaluation and Results

Based on our evaluation of the current controls, the risks associated with COVID-19 are reduced to as low as is reasonably practicable within our Offices and Production Facility. See attached our commitment to ensuring all our employees, customers, visitors and contractors are safe.